

Homeowners of Laurel Park Executive Committee	
Meeting Date:	March 5 th , 2012
Meeting Location:	LPA Office
In Attendance:	Wendy Kane, President Tryna Hope, Vice-President Dan Richardson, Property Chair Louis Hasbrouck, Financial Officer Kristepher Severy, Clerk Michael Pancione, Property Manager
Next Meeting:	April 9th, 2012, 6:15, LPA Office

Agenda:

1. New Business from Homeowners

A. Guest parking near #92

In response to a homeowner's complaint, Wendy will send a letter to remind #92 of established parking procedures.

2. Committee Requests / Happenings

3. Property Manager

A. Clearing brush behind #22-#24

Done.

B. Placement of LP Map sign near Rt. 5 entrance

Done.

C. Motion sensor lights at handicap ramp on Normal Hall

Although motion sensor light was replaced on Normal Hall near the handicap entrance, Pancione agreed to make sure it was working properly.

D. No parking on septic at Normal Hall

As the EC received word that parking on the septic at Normal Hall is not recommended, Pancione agreed to put stumps along the road there.

E. Empty propane tanks and broken furnace control at Normal Hall

Empty propane tanks at Normal Hall were reported filled, and an improperly functioning furnace control was reported as fixed.

F. Sanding/snow removal update

Pancione agreed to ask the plowers not to push snow too far down Northampton Street, and to be more thorough when plowing neglected areas.

G. Post Office insulation update

Fiberglass insulation has been installed behind the post office.

H. Trees near #55, dead near in front of #108

Pancione agreed to check some dead or dying trees in front of #55 and #108.

I. Refinancing Common buildings

A thorough examination of refinancing the Common buildings at historically low interest rates found it better to keep our current mortgage, though the EC has requested Pancione pay extra on the mortgage each month.

Other things discussed:

Pancione agreed to ask around for a space heater, gone missing from the back of the post office, and replace it should it not be found, and to replace the battery in the smoke detector there.

Pancione agreed to get quotes to repave Simpson Street, including replacing its current water line, and get suggestions on what to do about drainage there.

Louis Hasbrouck agreed to work with Pancione on a plan that would ensure back condo fees are paid.

Pancione agreed to call C. L. Frank and Co. requesting an informational session on the possible means of treating Hemlock trees against the ravages of the Wolly Adelgid.

Pancione agreed to schedule a street sweeping, projected to fall between April 15th and May 15th.

4. Continued EC Business

A. Back-up generator at #83 update

No new information is forthcoming on the approved installation of a backup generator at #83.

B. Management Vision Committee update

Report was made to the EC that the former chair of the Management Vision Committee will be unable to take up the role again; a letter has been sent from the EC to another resident requesting willingness.

C. Member-At-Large update

Wendy will put a letter out on the list serve requesting volunteers for a vacant Member-At-Large seat on the EC.

D. New lawyer for HALP

Due to HALP's current lawyer's deep involvement with the restructuring of the master deed, the EC decided to reassess the situation only when this project is completed.

E. Firewood policy update

Nothing new.

F. Dog run insurance update

A report was made to the EC from HALP's insurer that the existence of a dog run on Park ground would not conflict with the Park's current insurance policy. Kristopher agreed to notify Bobby Smith.

5. New EC Business

A. Approve last meeting's minutes

Pending changes, the minutes of the last meeting were approved.

B. Set next meeting

The EC set the next meeting for April 9th, 2012, at 6:15, in the LPA Office.

Action Items:

Action	decision	Initiator/ Requester	Due Date
Wendy will send a letter to remind #92 of established parking procedures.			
Wendy will put a letter out on the list serve requesting volunteers for a vacant Member-At-Large seat on the EC.			
Kristopher will notify Bobbie Smith on the insurance policy regarding a dog run.			
Kristopher will notify Robin Levine of the EC decision not to refinance the Common Buildings.			

Decisions/Voting

Motions	Initiated By	Seconded By	Comments